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## Job Description – Digital Leader

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### Essential Requirements

- Attendance must remain above 95%
- No more than 2 x C5's within an academic year
- No C6's
- Remain a positive role-model within school
- Must have the ability to motivate and drive improvements amongst the digital studies department

### Desirable Skills

- A Digital Leader should have good communication and relationship skills.
- They should have an appreciation for people from diverse backgrounds.
- They should be able to demonstrate a clear passion for computing and enterprise.
- They should have good leadership skills and be self-disciplined since other students and staff will be looking up to them.

### Role Specific Responsibilities – Digital Leaders

- Inspire the students in the school to better themselves and help drive TPS forward believing in the role of everyone to 'do the right thing when no one is looking'.
- Be a voice for other students in the subject area – to act as a positive role model in lessons and in departmental events.
- Be involved in running the department after school computing club and guiding the content of the club.
- Representing the department at a range of different events – this includes actively taking part in school fayres, sports day, extra-curricular activities etc.
- Attending school events to take photographs and write reports on events on a rota basis.
- Take a lead role in the organisation and running of at least two community events.
- Attending school sporting events to write reports and take photographs.
- Actively promote the department and its clubs to other pupils and parents.
- Attend scheduled meetings to represent views of other students and participate in development of strategies or initiatives suggested by students.
- Sharing information confidently with other students via assemblies.
- Participate in student panels for staff interviews.

### Training and Entitlement

- Introductory training day (s) in October 2019
- Regular generic and role specific training throughout the academic year
- Access to inspirational development programs and trainers
- Support with CV and Personal statement writing
- Reward trips and incentives
- High profile in and around school
- Access to support staff / events at regular opportunities
- Opportunity to underpin the student voice structure at TPS to support the school's progression

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